



GRAMEEN COMMUNICATIONS
Telecom Bhaban (7th Floor), 53/1 Box Nagar
Zoo Road, Mirpur- 01, Dhaka 1216
Phone: 8021050-1, Fax 9005350

Request for Quotation-01/2021

Date-14-01-2021

Dear Concern,

Grameen Communications is looking forward to procure computer, Printer, Server and network accessories with the following specifications in the list furnished in page no 02.

It would be highly appreciated if your honor could submit quotation according to the specifications. Detailed may be obtained from our website-www.grameencommunications.org

In this regard Grameen Communications is inviting quotation vide this short notice RFQ from the prospective bidders, response vide sealed/e-mail to tender@grameen.com quotations need to be submitted latest by 21st January-2021.

General information for bidders:-

Company Name:	Grameen Communications
Company Address:	Telecom Bhaban (7th Floor), 53/1 Box Nagar Zoo Road, Mirpur- 01, Dhaka 1216, Bangladesh.
Website:	www.grameencommunications.org .
Main Products/Services:	Micro Credit Software/IT Enables Services.
Site location:	Telecom Bhaban (7th Floor), 53/1 Box Nagar Zoo Road, Mirpur- 01, Dhaka 1216, Bangladesh.

Terms and conditions for tender: -

1. Tender shall be dropped in our office or by email: tender@grameen.com till **3.30P.M** by **21st January-2021**.
2. Tender will be opened in presence of the party (if any) in the same date at **4.00 P.M**.
3. The authority holds the right to reject any or all the items tender without assigning any reason whatsoever.
4. Should have to deliver the products/services in the time mentioned in the purchase/work order.
5. Payment will be made within 15-20 working days from the date of delivery completion.
6. Income tax & VAT will be deducted as per Government rules.
7. 1% of total bill will be kept as an earnest money deposit for warranty period provided items.
8. Penalty may be imposed in case of any deviation from the terms and conditions of the purchase/work order.

With best regards,

(Azad Abul Hasanat)
Member Secretary(Acting)
Grameen Communications Purchase Committee.
tender@grameen.com
Cell # 01713371425



Note: For further queries, simply contact us

PREPARED BY:UNIT CHIEF

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Approved by:MR



List-1 (Computer Accessories)

Sl.	Item's Name	Quantity
01	Pickup Roller MPT, Canon, LBP-8780X	20
02	GEAR BOX, Canon, LBP-8780X	10
03	Element Cover, Canon, LBP-8780X	100
04	Motherboard, Canon, LBP-8780X	01
05	Fuser Bush(Pair) For Canon, LBP-8780X	30
06	PRESSURE ROLLER, Canon, LBP-8780X	10
07	Drum For 333H Toner, Canon, LBP-8780X	250
08	Drum For EPSON N2500 Toner	05
09	Drum For Drum Unit IR 2002N Printer	30
10	Toner NPG-59, Canon	50
11	Toner NPG-51, Canon	100
12	Network Cable, CAT5	01
13	Processor Core i3 8 th Gen 3.0 GHZ +	10
14	RAM 4GB, DDR-4 (Corsair/Team Elite/Twin Moss)	10
15	Hard Disk 1TB, SATA For Desktop PC (2 Years Warranty)	30
16	Motherboard 81 Series	20
17	Processor Core i3 4 th Gen 3.0 GHZ +	20
18	RAM 4GB DDR-3 (Corsair/Team Elite/Twin Moss)	20
19	ATX Casing (Space / Golden Field)	30
20	KEYBOARD USB, A4 Tech	200
21	USB Optical Mouse, A4 Tech	100
22	18.5" LED Monitor (LG/DELL/HP/SAMSUNG)	50
23	Toner 333H For Canon LBP-8780X	72



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