

**GRAMEEN COMMUNICATIONS**  
 Telecom Bhaban (7th Floor), 53/1 Box Nagar,  
 Zoo Road, Mirpur- 01, Dhaka 1216.  
 Phone: +880-2-44802081, URL- [www.grameen.technology](http://www.grameen.technology).

Request for Quotation-01/2022

Date-02-02-2022

Dear Concern,

Grameen Communications is looking forward to procure Laptop, Computer, Printer Accessories, Toner and network Item with the following specifications in the list furnished in page no 02.

It would be highly appreciated if your honor could submit quotation according to the specifications. Detailed may be obtained from our website-[www.grameencommunications.org](http://www.grameencommunications.org)

In this regard Grameen Communications is inviting quotation vide this short notice RFQ from the prospective bidders, response vide sealed/e-mail to [tender@grameen.com](mailto:tender@grameen.com) quotations need to be submitted latest by **10<sup>th</sup> February-2022**.


**General information for bidders:-**

Company Name:	<b>Grameen Communications</b>
Company Address:	Telecom Bhaban (7 <sup>th</sup> Floor), 53/1 Box Nagar Zoo Road, Mirpur- 01, Dhaka 1216, Bangladesh.
Website:	<a href="http://www.grameencommunications.org">www.grameencommunications.org</a> .
Main Products/Services:	Micro Credit Software/IT Enables Services.
Site location:	Telecom Bhaban (7 <sup>th</sup> Floor), 53/1 Box Nagar Zoo Road, Mirpur- 01, Dhaka 1216, Bangladesh.

**Terms and conditions for tender: -**

1. Tender shall be dropped in our office or by email: [tender@grameen.com](mailto:tender@grameen.com) till **3:30PM by 10<sup>th</sup> February-2022**;
2. Tender will be opened in presence of the party (if any) in the same date at **4:00 PM**;
3. The authority holds the right to reject any or all the items tender without assigning any reason whatsoever;
4. Should have to deliver the products/services in the time mentioned in the purchase/work order;
5. Payment will be made within 15-20 working days from the date of delivery completion;
6. Income tax & VAT will be deducted as per Government rules;
7. 5% of total bill will be kept as an earnest money deposit for 06(Six) months period provided items;
8. Penalty may be imposed in case of any deviation from the terms and conditions of the purchase/work order.

With best regards,

 02.02.22

(Azad Abul Hasanat)  
 Member Secretary  
 Grameen Communications Purchase Committee.  
[tender@grameen.com](mailto:tender@grameen.com)  
 Cell # 01713371425



Note: For further queries, simply contact us

## List-1 (Laptop, Computer, Printer Accessories &amp; Toner)

Sl.	Item's Name	Quantity
01.	Toner- 333H For LBP- 8780x	1200

02.02.22  
(Azad Abul Hasanat)  
Member Secretary  
Grameen Communications Purchase Committee.  
tender@grameen.com  
Cell # 01713371425

