



GRAMEEN COMMUNICATIONS

Telecom Bhaban (7th Floor), 53/1 Box Nagar

Zoo Road, Mirpur- 01, Dhaka 1216

Phone: 8021050-1, Fax 9005350

Request for Quotation-05/2020

Date-24-06-2020

Dear Concern,

Grameen Communications is looking forward to procure computer, Printer, Server and network accessories with the following specifications in the list furnished in page no 02.

It would be highly appreciated if your honor could submit quotation according to the specifications. Detailed may be obtained from our website- www.grameencommunications.org

In this regard Grameen Communications is inviting quotation vide this short notice RFQ from the prospective bidders, response vide sealed/e-mail to tender@grameen.com quotations need to be submitted latest by 2nd July-2020.

General information for bidders:-

Company Name:	Grameen Communications
Company Address:	Telecom Bhaban (7th Floor), 53/1 Box Nagar Zoo Road, Mirpur- 01, Dhaka 1216, Bangladesh.
Website:	www.grameencommunications.org .
Main Products/Services:	Micro Credit Software/IT Enables Services.
Site location:	Telecom Bhaban (7th Floor), 53/1 Box Nagar Zoo Road, Mirpur- 01, Dhaka 1216, Bangladesh.

Terms and conditions for tender: -

1. Tender shall be dropped in our office or by email: tender@grameen.com till 2.00 P.M by 2nd July-2020.
2. Tender will be opened in presence of the party (if any) in the same date at 2.30 P.M.
3. The authority holds the right to reject any or all the items tender without assigning any reason whatsoever.
4. Should have to deliver the products/services in the time mentioned in the purchase/work order.
5. Payment will be made within 15-20 working days from the date of delivery completion.
6. Income tax & VAT will be deducted as per Government rules.
7. 1% of total bill will be kept as an earnest money deposit for warranty period provided items.
8. Penalty may be imposed in case of any deviation from the terms and conditions of the purchase/work order.

With best regards,

(Md. Muradul Haque)
Member Secretary
Grameen Communications Purchase Committee.
tender@grameen.com
Cell # 01717-576944



Note: For further queries, simply contact us

List-1 (Computer & Printer Accessories)

Sl.	Item's Name	Quantity
01	Bush (Pair) For Fixing Assembly, Canon 8780X Printer	20
02	Back to Back Cable	50
03	Casing ATX Medium Size (Space / Golden Field / Deluxe)	25
04	Drum Unit For Brother Laser HL-L6200DW	01
05	Drum Unit for IR2004 printer	5
06	Element Cover For Canon 6780 Printer	01
07	Fuser Unit For Canon LBP 3300	02
08	Hard Disk SATA 1TB (1/2 Years Warranty)	25
09	Hard Disk 1TB For Desktop PC (2 Years Warranty)	30
10	Keyboard A4 Tech (USB)	200
11	Mouse A4 Tech (USB)	200
12	Motherboard for Online UPS 1000 VA 36 volt system (Kstar)	10
13	Portable USB, CD/DVD Drive (ASUS)	10
14	Pen Drive 16 / 32 GB (Transcend Original)	20
15	Pickup Roller MPT For 8780X	10
16	Processor Core-i3 7th Gen 3.0 GHz +	25
17	Printer for cheque print	01
18	Switch, D-Link (8 Port)	20
19	Scanner Unit For 8780X	01
20	Scanner	02
21	Toner For Samsung M 2020 Model: ML T-D111S	03
22	Toner 324 For Canon LBP 6780 Printer (Original)	02
23	Toner For Brother Laser HL-L6200DW (Original)	02
24	Toner NPG-59	150
25	USB 3.0 To IDE +SATA Adapter (Unitek)	10
26	UPS 1000 VA 36 volt system (Online)	10
27	RAM 4GB DDR4 (Corsair/Team Elite/Twin Moss/ A Data)	25




(Md. Muradul Hasan)
 Member Secretary
 Grameen Communications Purchase Committee.
 Cell # 01717-576944