



GRAMEEN COMMUNICATIONS
 Telecom Bhaban (7th Floor), 53/1 Box Nagar,
 Zoo Road, Mirpur- 01, Dhaka 1216.
 Phone: +880-2-44802081, URL- www.grameen.technology.

Request for Quotation-06/2021

Date-11-07-2021

Dear Concern,

Grameen Communications is looking forward to procure Laptop, Computer, Printer Accessories, Toner and network Item with the following specifications in the list furnished in page no 02.

It would be highly appreciated if your honor could submit quotation according to the specifications. Detailed may be obtained from our website-www.grameencommunications.org

In this regard Grameen Communications is inviting quotation vide this short notice RFQ from the prospective bidders, response vide sealed/e-mail to tender@grameen.com quotations need to be submitted latest by **19th July-2021**.

General information for bidders:-

| | |
|-------------------------|---------------------------------------------------------------------------------------------------------|
| Company Name: | Grameen Communications |
| Company Address: | Telecom Bhaban (7 th Floor), 53/1 Box Nagar Zoo Road, Mirpur- 01, Dhaka 1216, Bangladesh. |
| Website: | www.grameencommunications.org . |
| Main Products/Services: | Micro Credit Software/IT Enables Services. |
| Site location: | Telecom Bhaban (7 th Floor), 53/1 Box Nagar Zoo Road, Mirpur- 01, Dhaka 1216, Bangladesh. |

Terms and conditions for tender: -

1. Tender shall be dropped in our office or by email: tender@grameen.com till **3:30PM by 19th July-2021**.
2. Tender will be opened in presence of the party (if any) in the same date at **4:00 PM**.
3. The authority holds the right to reject any or all the items tender without assigning any reason whatsoever.
4. Should have to deliver the products/services in the time mentioned in the purchase/work order.
5. Payment will be made within 15-20 working days from the date of delivery completion.
6. Income tax & VAT will be deducted as per Government rules.
7. 1% of total bill will be kept as an earnest money deposit for warranty period provided items.
8. Penalty may be imposed in case of any deviation from the terms and conditions of the purchase/work order.

With best regards,

(Azad Abul Hasanat)
 Member Secretary
 Grameen Communications Purchase Committee.
tender@grameen.com
 Cell # 01713371425



Note: For further queries, simply contact us

PREPARED BY:UNIT CHIEF

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Approved by:MR

List-1 (Laptop, Computer, Printer Accessories & Toner)

| Sl. | Item's Name | Quantity |
|-----|-------------------------------------------------------------------------------------------------------------|----------|
| 01 | Laptop Core i3, 9th / 11th Gen (8GB RAM, 15" Display, Camera, HDMI, Wi-fi, USB, LAN, HDD 1TB) DELL/ASUS/HP. | 05 |
| 02 | Keyboard USB | 200 |
| 03 | USB Mouse | 200 |
| 04 | Antivirus Single user | 50 |
| 05 | Casing ATX | 20 |
| 06 | Mother Board 81 (ASUS /Gigabyte) | 20 |
| 07 | Processor Core i3, 4th Gen | 10 |
| 08 | RAM 4GB DDR3, 1600Bus | 20 |
| 09 | HDD 1 TB SATA, Toshiba (2 Years Warranty) | 20 |
| 10 | HDD 1 TB SATA, For Laptop | 10 |
| 11 | CPU Cooling Fan Model HF-690 | 10 |
| 12 | Portable Hard Disk 2TB | 10 |
| 13 | Portable DVD RW | 05 |
| 14 | SSD SATA 512GB | 02 |
| 15 | Power Strip 4 Way | 50 |
| 16 | Adapter For ASUS (Laptop) With power Cable Output:19V,3.42 (min) Amp (3 Core 23/0076 Wire) | 20 |
| 17 | Battery 12V 7Ah | 20 |
| 18 | Screw Driver Star 12" (Lancer, Rubicon) | 12 |
| 19 | Screw Driver Flat 12" (Lancer, Rubicon) | 12 |
| 20 | Combination Pliers with Cutter 8 Inch Heavy Duty | 12 |
| 21 | Cutting Pliers with Cutter 6 Inch Heavy Duty | 12 |
| 22 | Nose Pliers with Cutter 6 Inch Heavy Duty | 12 |
| 23 | Power Supply Unit for Canon LBP-8780x Printer | 3 |
| 24 | Main Drive Assy for Canon LBP-8780x Printer | 10 |
| 25 | Gear 133T for Canon LBP-8780x Printer | 10 |
| 26 | Element Cover for Canon LBP-8780x Printer | 100 |
| 27 | Main Board for Online UPS KStar (1 KVA) (36V System) | 10 |
| 28 | Toner NPG-59 for Canon IR 2002n/2004n | 100 |
| 29 | SPS Module/Driver Card for Online UPS KStar (1 KVA) | 10 |
| 30 | DC-DC Module for Online UPS KStar (1 KVA) | 10 |



(Signature)

(Azad Abul Hasanat)
Member Secretary
Grameen Communications Purchase Committee.
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