



GRAMEEN COMMUNICATIONS
 Telecom Bhaban (7th Floor), 53/1 Box Nagar,
 Zoo Road, Mirpur- 01, Dhaka 1216.
 Phone: +880-2-44802081, URL- grameen.technology.

Request for Quotation-08/2021

Date-11-10-2021

Dear Concern,

Grameen Communications is looking forward to procure Laptop, Computer, Printer, Server, Network, Toner and Accessories Item with the following specifications in the list furnished in page no 02.

It would be highly appreciated if your honor could submit quotation according to the specifications. Detailed may be obtained from our website- grameen.technology.

In this regard Grameen Communications is inviting quotation vide this short notice RFQ from the prospective bidders, response vide sealed/e-mail to tender@grameen.com quotations need to be submitted latest by **20th October-2021**.

General information for bidders:-

Company Name:	Grameen Communications
Company Address:	Telecom Bhaban (7 th Floor), 53/1 Box Nagar Zoo Road, Mirpur- 01, Dhaka 1216, Bangladesh.
Website:	www.grameencommunications.org .
Main Products/Services:	Micro Credit Software/IT Enables Services.
Site location:	Telecom Bhaban (7 th Floor), 53/1 Box Nagar Zoo Road, Mirpur- 01, Dhaka 1216, Bangladesh.

Terms and conditions for tender: -

1. Tender shall be dropped in our office or by email: tender@grameen.com till **3:30PM by 20th October-2021**;
2. Tender will be opened in presence of the party (if any) in the same date at **4:00 PM**;
3. The authority holds the right to reject any or all the items tender without assigning any reason whatsoever;
4. Should have to deliver the products/services in the time mentioned in the purchase/work order;
5. Payment will be made within 15-20 working days from the date of delivery completion;
6. Income tax & VAT will be deducted as per Government rules;
7. 1% of total bill will be kept as an earnest money deposit for warranty period provided items;
8. Penalty may be imposed in case of any deviation from the terms and conditions of the purchase/work order.

With best regards,

 11.10.21
 (Azad Abul Hasanat)
 Member Secretary
 Grameen Communications Purchase Committee.
tender@grameen.com
 Cell # 01713371425



Note: For further queries, simply contact us

PREPARED BY:UNIT CHIEF

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Approved by:MR

List-1 (Laptop, Computer, Printer, Server, Network, Toner & Accessories)

Sl.	Item's Name	Quantity
01	Element Cover, Canon LBP-8780x	100
02	Main Gear Box for Canon LBP- 8780x(Without Motor)	20
03	Pickup Roller(MPT) for Canon LBP- 8780x	20
04	Motherboard 81 Series (Asus/Gigabyte/BioStar)	25
05	RAM DDR3 4GB	40
06	Hard Disk 1TB (Toshiba)	30
07	Casing ATX (Space/Golden Field)	25
08	Processor Core i3 4th gen with Cooling Fan	10
09	8 Port Switch	10
10	UPS Battery 12V 7Ah,	30
11	Mini Rechargeable Screwdriver With Lighting	4
12	Head Phone	10
13	IPS Battery12 Volt,130 Ah, HAMCO/VOLVO/NAVANA/Rahimafrooz	50
14	HDMI to VGA Converter	50
15	Power Supply Unit For LBP-6030	03
16	Mother Board For LBP-6030	01
17	Scanning Unit For LBP-6030	01
18	CMOS Battery, 3Volt (Lithium) Maxell CR2032	50
19	Toner ML-2020W	05
20	Toner Brother HL-L6200DW	01
21	Toner NPG-59 for Canon IR 2002n/2004n	100


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